

How CWE Online Learning Through Ed2Go Works

To Register for a Course:

1. New sessions start every month, so you can enroll anytime!
2. Visit the [CWE Online Instruction Center](http://www.ed2go.com/cweonline/) [http://www.ed2go.com/cweonline/]
3. Search for a course by entering a keyword, or browse the course catalog
4. Select “Enroll Now” for course(s) of interest, then select preferred start date
5. Either enter email to create a new account, or enter username and password if you a returning student
6. Complete registration and purchase information

To Start Your Course:

1. Once a course starts, you can access the content at your convenience.
2. Return to [CWE Online Instruction Center](http://www.ed2go.com/cweonline/) [http://www.ed2go.com/cweonline/] and log in with your username and password
3. Click the link in the Active Course section

All courses run for six weeks, with an available 10-day extension period at the end, and most take an average of 24 hours to complete.

One lesson is released every Wednesday and Friday for the six-week duration of the course. You do not have to be present when lessons are released. You'll spend roughly two to four hours each week completing the two engaging lessons.

You will have access to all lessons until the course ends. However, the interactive Discussion Area that accompanies each lesson will automatically close two weeks after the lesson is released. Therefore, we strongly recommend that you complete each lesson within two weeks of its release.

Your lessons will include text-based practical instruction, illustrated examples, audio files if needed, and supplemental material that your instructor thinks you'll find helpful or interesting.

Your lessons will also be accompanied by an assignment that will help you gain practical first-hand experience with the new skills taught in the course. These assignments will be optional and self-evaluating. However, some course topics will require feedback from your instructor, which will be provided within the Discussion Area of the classroom.

Each time you complete a lesson, you will also be asked to take a brief multiple-choice quiz. The interactive multiple-choice quizzes are designed to test your comprehension of the course material. When you complete a quiz, you will receive an instant analysis of your work.

Upon completing a course with a passing score, you will receive confirmation of completion.

Disclaimer: CWE offers these courses through its online education partner, Ed2Go. Course content is created by Ed2Go instructors, not CWE instructors. If, for any reason, you are not completely satisfied with an Ed2Go course, let CWE know immediately. Client satisfaction is of utmost importance to the Center for Women & Enterprise.

If you happen to live in the vicinity of one of CWE's offices (Boston, Providence or Worcester), why not supplement your online learning with in-class workshops, covering a wide range of relevant and timely business topics. CWE has something for everyone, regardless of what stage of business you are in. **Learn more:** www.cweonline.org